



# Regular Meeting Minutes

March 13, 2018 – 1:00 P.M.-2:35 P.M.  
Rio Salado College – Da Vinci Room (6<sup>th</sup> Floor)

**Members**

Joel Hauff, University of Arizona, Chair- Arizona Board of Regents (ABOR)	X
Janelle Elias, Rio Salado College- Arizona Community College Coordinating Council (AC4)	X
Patricia Feldman, Arizona State University- Arizona Board of Regents (ABOR)	X
Matthew Gidley, Northern Arizona University- Arizona Board of Regents (ABOR)	X
Michael Amick, Pima Community College- Arizona Community College Coordinating Council (AC4)	-
Teri Stanfill, Arizona State Board for Private Postsecondary Education (AZPPSE)	-
Stacey Hilton, Yavapai College- Arizona Community College Coordinating Council (AC4)	X
Jennifer Lech, Grand Canyon University - Arizona State Board for Private Postsecondary Education (AZPPSE)	-
Paul Mittman, Southwest College of Naturopathic Medicine & Health Sciences- Arizona State Board for Private Postsecondary Education (AZPPSE)	X

**Others Present**

Lanna Dueck, AZ SARA Council Executive Director	X
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- I. **CALL TO ORDER:** Chairman Hauff called the meeting to order at 1:00 P.M.
  
- II. **CALL TO THE PUBLIC:** Public input is encouraged. *Presentations must be limited to five minutes. In order to complete the agenda, the Chair may limit the number of speakers at any given meeting. Please be aware, however, that the Council may not discuss, consider or take action at this meeting on any item not appearing on its Agenda.*  
 Chairman Hauff opened the call to the Public. No individuals from the public were present at the meeting.
  
- III. **COUNCIL MEETING MINUTES**
  - JANUARY 23, 2018 MEETING MINUTES:** Chairman Hauff introduced the minutes.  
Approved as submitted.

Motion to Approve: Ms. Hilton  
Second: Mr. Mittman  
Vote: 5-0-0

#### IV. INSTITUTIONAL RENEWALS

- A. GRAND CANYON UNIVERSITY:** Dr. Hank Radda, Provost, represented the institution. Dr. Radda commented on the institution's Higher Learning Commission status change approval, from for-profit to not-for-profit. Moving forward, the institution will work with the Department of Education with anticipation to close by June 30th, 2018. Mr. Hauff explained there will be further follow-up required with the Arizona SARA Council due to the status change and that he and Ms. Dueck will be in contact with the institution.

Motion to Approve: Ms. Elias  
Second: Ms. Feldman  
Vote: 5-0-0

- B. ARIZONA STATE UNIVERSITY:** Ms. Patricia Feldman, Chief Culture Officer & Assistant University Dean for Educational Initiatives, along with Ms. Melissa Valdez, Regulatory Compliance Officer, represented the institution. Ms. Valdez provided a brief overview highlighting the significant growth the institution's distance education activities have undergone.

Motion to Approve: Mr. Mittman  
Second: Ms. Hilton  
Abstention: Ms. Feldman  
Vote: 4-0-1

- C. NORTHERN ARIZONA UNIVERSITY:** Mr. Gidley, Associate Director, represented the institution and provided a brief overview highlighting the institution's recent Higher Learning Commission reaccreditation approval. Ms. Hilton wanted to know if the institution's competency based offerings are provided under the Distance Education umbrella. Mr. Gidley verified they are. Mr. Mittman inquired as to the institution's online FTE. Mr. Gidley indicated the institution has approximately six thousand online students.

Motion to Approve: Ms. Hilton  
Second: Mr. Mittman  
Abstention: Mr. Gidley  
Vote: 4-0-1

- D. PRESCOTT COLLEGE:** Ms. Cathy Church, Executive Assistant to the Provost, represented the institution. Ms. Hilton inquired as to the number of out-of-state and fully online students. Ms. Church indicated that approximately 60% of the students are online.

Motion to Approve: Mr. Mittman  
Second: Ms. Feldman  
Vote: 5-0-1

- E. RIO SALADO COLLEGE:** Ms. Janelle Elias, Dean of Institutional Effectiveness and Innovation, represented the institution. Ms. Elias indicated the institution's non-financial indicator report to the Higher Learning Commission was accepted by the Commission. Ms. Elias explained this report is usually triggered by the institution's low graduation rates. While the rates do not accurately reflect the institution's mission, it is nevertheless focused on retention and transfer and had also joined HLC's Pathways program. Ms. Hilton inquired as to the institution's dual enrollment offering being face-to-face or online. Ms. Elias indicated dual enrollment is provided face-to-face while concurrent enrollment is provided online. Mr. Hilton requested a breakdown of the institution's FTE distance education composition which was provided as approximately twenty-seven thousand students of which sixty percent are in-person in areas such as workforce development, dual enrollment, veteran's and eleven locations across the County.

Motion to Approve: Ms. Hilton  
Second: Mr. Mittman  
Abstention: Ms. Elias  
Vote: 5-0-1

- F. SONORAN DESERT INSTITUTE:** Ms. Traci Lee, President, and Mr. Marc Prochello, Vice President of Finance represented the institution. Ms. Hilton requested clarification on what is approved for financial aid. Ms. Lee indicated the Advanced Gunsmithing Certificate and the Associates Degree are eligible. Mr. Mittman inquired as to when the institution started and Ms. Lee explained the institution was founded in 2000 and was approved by the Arizona State Board for Private Postsecondary Education in 2001. Mr. Hauff noted an improved composite score in this year's submission over last years. Ms. Lee commented that the institution has been focused on a healthy cash reserve which positively impacts the score.

Motion to Approve: Mr. Gidley  
Second: Ms. Elias  
Vote: 5-0-1

- G. UNIVERSITY OF ARIZONA:** Mr. Joel Hauff, Associate Vice President for Student Affairs and Enrollment Management, represented the institution. Mr. Hauff commented on the growth of the institution's distance education offerings including micro-campuses in international areas. Mr. Mittman expressed interest in this to which Mr. Hauff further explained the institution's various partnerships and distance education developments in areas as far as Asia and as close as Gilbert, AZ.

Motion to Approve: Ms. Feldman  
Second: Ms. Elias

Abstention: Mr. Hauff  
Vote: 4-0-1

- H. UNIVERSITY OF PHOENIX:** Mr. Austin Rhodes, Associate General Counsel, represented the institution. The institution continues to transition under its new ownership and has experienced a reduction in enrollments. The institution has focused its efforts in six primary states and eleven markets. It continues its teach-out in the remaining states. Ms. Hilton requested additional information on the Higher Learning Commission's requirement of the institution's ongoing monitoring. Mr. Rhodes explained that the institution was already providing the Commission with quarterly reporting and this was continued under the new ownership. Mr. Gidley inquired as to the increased financial rating as compared to last year's. Mr. Rhodes commented this was largely due to the re-capitalization of the financials with the change of ownership.

Motion to Approve: Ms. Hilton  
Second: Mr. Mittman  
Vote: 5-0-1

- I. WESTERN INTERNATIONAL UNIVERSITY:** Mr. Austin Rhodes, Associate General Counsel, represented the institution. The institution continues its teach-out efforts in coordination with the State Board and the Higher Learning Commission. Mr. Hauff inquired as to the teach-out timeline to which Mr. Rhodes explained it is anticipated to be 2018-2019.

Motion to Approve: Ms. Hilton  
Second: Mr. Mittman  
Vote: 5-0-1

## **V. EXECUTIVE DIRECTOR'S REPORT**

- A. BUDGET UPDATE:** The budget was presented to the Council in meeting materials. Current total fees is \$406,608 and expenses incurred in FY to date total \$75,430, with a balance of \$331,178.
- B. ARIZONA SARA COUNCIL FEE REDUCTION REVIEW:** A draft fee reduction schedule was submitted to the Council by Ms. Dueck projecting various reduction options. Upon discussion, the Council agreed Ms. Dueck will provide a new draft at the May meeting reflecting more alignment with NC SARA's.
- C. STUDENT COMPLAINTS:** Ms. Dueck provided the Council members with a summary of complaints received between December 2017 to February 2018. One new complaint was documented as of the last Council meeting. No complaints constituted review by the Council per NC SARA policy.

- D. ARIZONA SARA 2018 FORUM-UPDATE:** Ms. Dueck reviewed Forum details including guest speakers, call for proposals, and hotel and dinner arrangements.
- E. SAN MEMBERSHIP SHARE WITH THE STATE OF FLORIDA:** Ms. Dueck provided an overview of Florida's SARA portal entity's request to split the Arizona SARA Council's State Authorization Network's (SAN) membership with it. The pros and cons were vetted and the Council voted to share this membership and cost with Florida and review on an annual basis. Ms. Dueck will communicate this with Florida and move forward at the next SAN membership renewal in July 2018.

Motion to Approve: Mr. Hauff

Second: Ms. Hilon

Vote: 5-0-1

- F. NC SARA UPDATE:** Ms. Dueck provided an update on NC SARA states and the W-SARA physical presence work team. California remains a non-SARA state along with Massachusetts although there is progress with Massachusetts working towards SARA. Additionally, the W-SARA work team is moving forward with a survey to collect impact data in relation to the physical presence policy update. John Lopez is providing direction for the other work-team goals in policy clarification/updates and for-profit representation on the board.

**G. INSTITUTION VISITS**

- I. PIMA COMMUNITY COLLEGE- 3.15.18
- II. COCONINO COMMUNITY COLLEGE- 3.28.18
- III. EASTERN ARIZONA COLLEGE- 4.09.18
- IV. ACACIA UNIVERSITY- 4.10.18

**H. NEXT COUNCIL MEETING:**

5.15.18 @ 1:00 P.M. INSTITUTIONS UP FOR RENEWAL

- I. BRYAN UNIVERSITY
- II. COCHISE COMMUNITY COLLEGE
- III. HARRISON MIDDLETON UNIVERSITY
- IV. NATIONAL PARALEGAL COLLEGE
- V. PIMA MEDICAL INSTITUTE
- VI. SESSIONS COLLEGE

- VI. ADJOURNMENT:** The Meeting of the Arizona SARA Council Adjourned at 2:35 p.m.