



Regular Meeting Minutes

January 15, 2019 – 1:00 P.M.-3:00 P.M.

Rio Salado College – Tower Building, Room 515 (5th Floor)

Members

Joel Hauff, University of Arizona, Chair- Arizona Board of Regents (ABOR)	X
Karol Schmidt, Rio Salado College- Arizona Community College Coordinating Council (AC4)	X
Patricia Feldman, Arizona State University- Arizona Board of Regents (ABOR)	X
Matthew Gidley, Northern Arizona University- Arizona Board of Regents (ABOR)	①
Michael Amick, Pima Community College- Arizona Community College Coordinating Council (AC4)	X
Teri Stanfill, Arizona State Board for Private Postsecondary Education (AZPPSE)	-
Stacey Hilton, Yavapai College- Arizona Community College Coordinating Council (AC4)	①
Jennifer Lech, Grand Canyon University - Arizona State Board for Private Postsecondary Education (AZPPSE)	X
Paul Mittman, Southwest College of Naturopathic Medicine & Health Sciences- Arizona State Board for Private Postsecondary Education (AZPPSE)	-

Others Present

Lanna Dueck, AZ SARA Council Executive Director	X
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- I. **CALL TO ORDER:** Chairman Hauff called the meeting to order at 1:00 P.M.

- II. **CALL TO THE PUBLIC: Public input is encouraged. *Presentations must be limited to five minutes.* In order to complete the agenda, the Chair may limit the number of speakers at any given meeting. Please be aware, however, that the Council may not discuss, consider or take action at this meeting on any item not appearing on its Agenda.**
 Chairman Hauff opened the call to the Public. No individuals from the public were present at the meeting.

- III. **NEW COUNCIL APPOINTMENT_ACCCC:** Dr. Karol Schmidt, Dean of Institutional Effectiveness and Innovation at Rio Salado College introduced herself as the newest appointment from the Arizona Community College Coordinating Board. Dr. Schmidt replaces Ms. Janelle Elias as a representative of the Community College sector. Due to her recent appointment, Dr. Schmidt

did not have access to review the materials and therefore will be voting as an abstention on the meeting's agenda items.

IV. COUNCIL MEETING MINUTES

SEPTEMBER 18, 2018 MEETING MINUTES: Chairman Hauff introduced the minutes. Approved as submitted.

Motion to Approve: Dr. Lech
Second: Mr. Amick
Vote: 6-0-1

V. INSTITUTIONAL RENEWALS

- A. ACACIA UNIVERSITY:** Mr. Tim Moman provided a brief update on the institution. In 2018 the institution focused on professional development for its teacher educators including pilot placements. Ms. Hilton inquired about the institution's accreditation. Mr. Moman responded that the institution has a scheduled visit on January 31st during which time its Elementary, Secondary and Special Education programs will undergo review. The Doctoral program will be reviewed during the institution's April visit. Mr. Hauff commended the institution on its 3.0 financial responsibility score.

Motion to Approve: Dr. Lech
Second: Ms. Feldman
Vote: 6-0-1

- B. SOUTHWEST COLLEGE OF NATUROPATHIC MEDICINE:** Ms. Tammy Aragon and Mr. Garrett Thompson represented the institution. The institution currently offers two online non-credit programs and anticipates the launch of two online Masters in Nutrition in April 2020. It is currently working with the Higher Learning Commission (HLC) on program approval. Ms. Hilton inquired about the issues raised during institution's HLC Focused Visit in Spring 2019. Mr. Thompson explained that the areas of concern regarded the institution's financial forecasting and student enrollment projections. HLC will conduct a second site visit to review these and it is hoped that the visit will be combined with HLC's review of the two new online programs. Mr. Hauff commented on the institution's financial responsibility score increase which is attributed to budget reductions, large donations, and enrollment increases. Mr. Gidley requested the standard institution's complaint page include the SARA complaint information along with the already targeted online student complaint page. The institution agreed to work with Ms. Dueck to make this update.

Motion to Approve: Dr. Lech
Second: Ms. Hilton
Vote: 6-0-1

VI. EXECUTIVE DIRECTOR'S REPORT

A. BUDGET UPDATE: The budget was presented to the Council in meeting materials. Current total fees accrued this fiscal year are \$49,000. Expenses incurred in current FY to date total \$63,550 with a balance of \$348,780.

B. STUDENT COMPLAINTS: Ms. Dueck provided the Council members with a summary of complaints received. Four new complaints were documented as of the last Council meeting. No complaints constituted review by the Council per NC SARA policy.

C. NC SARA UPDATES:

State Update: Massachusetts is a fully functioning SARA state. California remains the only non-SARA states.

W-SARA Director: W-SARA Director, Mr. John Lopez, is currently on leave. Arizona SARA was informed of his leave in October 2018. WICHE, the governing regional compact for W-SARA, has not appointed an acting Director in Mr. Lopez's absence. Incoming WICHE President, Dr. Michealu, has indicated SARA is a WICHE priority and anticipates a W-SARA leadership update soon.

Annual NC SARA State Portal Meeting in Minneapolis: The Annual NC SARA State Portal Meeting was September 18-20 in Minneapolis, MN. Both Arizona SARA Council Chair, Joel Hauff, and Executive Director, Lanna Dueck, represented Arizona SARA at the meeting. Agenda highlights include:

- Marshall Hill announced his retirement effective July 2019.
- NC SARA is moving forward with the development of a voluntary online searchable catalog of participating SARA institutions called "The Guide".
- NC SARA confirmed it will not be looking to other sources to verify an institution's financial stability other than the Federal Financial Index Score.
- NC SARA is moving forward with the already published additions to its Enrollment Data requirements regarding out of state learning placements.

D. ARIZONA SARA FORUM: The 2019 Arizona SARA Forum is scheduled for May 7th. Due to scheduling issues, the May Council meeting will follow directly after the Forum on the evening of the 7th. There was conversation regarding Forum speakers and break-out session topics. It was decided that Ms. Dueck will move forward with pursuing new General Session speakers, including NC SARA staff to review the upcoming data reporting requirements. Ms. Dueck will also work with identified possible break-out session presenters and send out a call to past participants.

E. NEXT COUNCIL MEETING:

3.04.2019 @ 12:00 P.M. INSTITUTIONS UP FOR RENEWAL

- I. ARIZONA STATE UNIVERSITY
- II. GRAND CANYON UNIVERSITY

- III. NORTHERN ARIZONA UNIVERSITY
- IV. PRESCOTT COLLEGE
- V. RIO SALADO COLLEGE
- VI. SONORAN DESERT INSTITUTE
- VII. UNIVERSITY OF ARIZONA
- VIII. UNIVERSITY OF PHOENIX
- IX. WESTERN INTERNATIONAL UNIVERSITY

VII. ADJOURNMENT: The Meeting of the Arizona SARA Council Adjourned at 1:55 P.M.