



Regular Meeting Minutes
 January 14th, 2021 – 10:00 A.M.-1:00 P.M.
 Virtual Meeting via Zoom

Members

Jennifer Lech- Chair, Grand Canyon University - Arizona State Board for Private Postsecondary Education (AZPPSE)	X
Karol Schmidt, Rio Salado College- Arizona Community College Coordinating Council (AC4)	X
Alison Hahn, Arizona State University- Arizona Board of Regents (ABOR)	X
Laurie Dickson, Northern Arizona University- Arizona Board of Regents (ABOR)	X
Michael Amick, Pima Community College- Arizona Community College Coordinating Council (AC4)	X
Teri Stanfill, Arizona State Board for Private Postsecondary Education (AZPPSE)	X
Stacey Hilton, Vice-Chair- Yavapai College- Arizona Community College Coordinating Council (AC4)	X
Craig Wilson-University of Arizona- Arizona Board of Regents (ABOR)	X
Paul Mittman, Southwest College of Naturopathic Medicine & Health Sciences- Arizona State Board for Private Postsecondary Education (AZPPSE)	X

Others Present

Lanna Dueck, Arizona SARA Council Executive Director	X
--	---

- I. **CALL TO ORDER:** Chairperson Lech called the meeting to order at 10:12 A.M.

- II. **CALL TO THE PUBLIC: Public input is encouraged. *Presentations must be limited to five minutes.* In order to complete the agenda, the Chair may limit the number of speakers at any given meeting. Please be aware, however, that the Council may not discuss, consider or take action at this meeting on any item not appearing on its Agenda.**
 Chairperson Lech opened the call to the Public. No individuals from the public were present at the meeting.

- III. **COUNCIL MEETING MINUTES**
 Chairperson Lech introduced the minutes. Approved as submitted.

SEPTEMBER 15TH, 2020 REGUALR MEETING MINUTES

Motion to Approve: Ms. Hilton

Second: Mr. Amick

Vote: Unanimous

IV. EXECUTIVE SESSION

Chairperson Lech moved into Executive Session at 10:20 AM. Council resumed Regular Session at 11:30 AM.

V. INSTITUTIONAL RENEWALS

- A. ACACIA UNIVERSITY:** Mr. Tim Moman, President, represented the institution. Acacia is researching succession planning and is currently holding potential implementation until after pandemic settles.

Motion to Approve: Dr. Mittman

Second: Mr. Amick

Vote: Unanimous

- B. ARIZONA STATE UNIVERSITY:** Dr. Juliet Greenwood, Vice Dean for Educational Initiatives, represented the institution and provided an in-depth update on the institution. The institution was approved with a Professional Licensure Compliance Plan and will appear before the Board again at the September 2021 Council meeting to demonstrate completion of the plan.

Motion to Approve: Dr. Mittman

Second: Dr. Dickson

Vote: Unanimous (Abstention: Ms. Hahn-Hines)

- C. GRAND CANYON UNIVERSITY:** Mr. Scott Campbell, Executive Director of Accreditation and State Compliance, represented the institution. Mr. LaMountain explained the institution's status with the AZPPSE is not-for-profit. NC SARA policy follows the state status designation. Therefore, for SARA purposes, the institution is not-for-profit.

Motion to Approve: Dr. Schmidt

Second: Dr. Dickson

Vote: Unanimous (Abstention: Dr. Lech)

- D. MOHAVE COMMUNITY COLLEGE:** Mr. Don Weide, Associate Dean of Online Learning, represented the institution. The institution was approved with a Professional Licensure Compliance Plan and will appear before the Board again at the September 2021 Council meeting to demonstrate completion of the plan.

Motion to Approve: Dr. Dickson

Second: Dr. Mittman

Vote: Unanimous

- E. NORTHERN ARIZONA UNIVERSITY:** Dr. Laurie Dickson, Vice-Provost, represented the institution. Ms. Hilton congratulated the institution on its Professional Licensure documentation.

Motion to Approve: Ms. Hahn-Hines

Second: Mr. LaMountain
Vote: Unanimous (Abstention: Dr. Dickson)

- F. PRESCOTT COLLEGE:** Ms. Jerri Brown, Chief Institutional Research, Planning and Effectiveness Officer, represented the institution. The institution was commended for its assistance with the closure and teach-out of Green Mountain

Motion to Approve: Ms. Hahn-Hines
Second: Ms. Hilton
Vote: Unanimous

- G. RIO SALADO COLLEGE:** Dr. Karol Schmidt, Dean of Institutional Effectiveness and Innovation, represented the institution and provided an update on the institution's HLC non-financial indicators 1 and 6. The institution meets SARA accreditation standards.

Motion to Approve: Dr. Wilson
Second: Dr. Dickson
Vote: Unanimous (Abstention: Dr. Schmidt)

- H. SONORAN DESERT INSTITUTE:** Ms. Traci Lee, President, and Mr. Chris Caraway, Vice-President of Operations, represented the institution. Institution was removed from HCMI reporting by USDOE.

Motion to Approve: Mr. LaMountain
Second: Dr. Dickson
Vote: Unanimous

- I. SOUTHWEST COLLEGE OF NATUROPATHIC MEDICINE:** Ms. Kalyani Sury, Academic Services Manager & Assistant to the Vice President of Academic Affairs, represented the institution. Discussion was held on the institution's high level of Professional Licensure compliance.

Motion to Approve: Mr. LaMountain
Second: Dr. Dickson
Vote: Unanimous (Abstention: Dr. Mittman)

- J. UNIVERSITY OF ARIZONA:** Dr. Craig Wilson, Vice-Provost, represented the institution. The institution was approved with a Professional Licensure Compliance Plan and will appear before the Board again at the September 2021 Council meeting to demonstrate completion of the plan.

Motion to Approve: Mr. Amick
Second: Ms. Hahn-Hines
Vote: Unanimous (Abstention: Dr. Wilson)

- K. UNIVERSITY OF PHOENIX:** Dr. Victoria Mangiapane, Vice President & Deputy General Counsel, represented the institution. Discussion was held regarding determination of Professional Licensure requirements.

Motion to Approve: Mr. LaMountain

Second: Ms. Hilton

Vote: Unanimous

VI. NEW APPLICANT

- A. MESA COMMUNITY COLLEGE:** Ms. Laura Ballard, e-Learning Director, represented the institution. Ms. Ballard provided the Council with an overview of the Maricopa Community College District plan for SARA participation and its system approach. Ms. Ballard agreed to provide an updated plan to Ms. Dueck for documentation purposes.

Motion to Approve: Ms. Hilton

Second: Dr. Dickson

Vote: Unanimous

- B. MOTORCYCLE MECHANICS INSTITUTE:** Mr. Barry Holland, Regional Compliance Analyst, and Ms. Crystalbleu Allen, Director of Compliance Operations, represented the institution. Ms. Hahn-Hines requested the institution add an NC SARA link to the institution's complaint language.

Motion to Approve: Mr. LaMountain

Second: Dr. Dickson

Vote: Unanimous

- C. UNIVERSAL TECHNICAL INSTITUTE:** Mr. Barry Holland, Regional Compliance Analyst, and Ms. Crystalbleu Allen, Director of Compliance Operations, represented the institution. Ms. Hahn-Hines requested the institution add an NC SARA link to the institution's complaint language.

Motion to Approve: Mr. LaMountain

Second: Dr. Dickson

Vote: Unanimous

VII. EXECUTIVE DIRECTOR'S REPORT

- A. BUDGET UPDATE:** The budget was presented to the Council in meeting materials.

- B. STUDENT COMPLAINTS:** Complaints were presented to the Council in meeting materials. Two new complaints were documented as of the last Council meeting. No complaints constituted review by the Council per NC SARA policy.
- C. NC AND W SARA UPDATES:**
- State Appeals Policy Development: W-SARA's state appeals process was approved by WICHE at its November 2020 Commission Meeting.
 - State SARA Renewal Application: Arizona's state membership in SARA was approved by the W-RSC at its November 2020 meeting. This is Arizona's second renewal and is through 2022.
 - W-RSC (Regional Steering Committee): Ms. Dueck completed her Chair appointment and is now serving on the leadership team as Past Chair. The new Chair is Sam Loftin, Director of Consumer Protection from the Washington Student Achievement Council. Chair Elect is Heather Delange, Director of the Colorado Office of Private Postsecondary Education.
 - NC SARA Board Nomination: Ms. Dueck's nomination for the NC SARA Board, by WSARA/WICHE, was approved at the Board's October 2020 meeting. The position is for three years.
- D. ONLINE APPLICATION PORTAL:** Ms. Dueck provided an update on the completion of the Appeals process build-out and the new Professional Licensure requirement within the application portal. Ms. Dueck reported that AZ SARA is conducting group and 1/1 trainings with institutions on the Professional Licensure documentation requirements. Council members agreed training is needed and will look to the next Forum as a modality to share best practices.
- E. AZ SARA LATE FEE PROPOSAL:** Council reviewed the late fee proposal as submitted by the work team (Dr. Lech, Ms. Hahn-Hines, Mr. LaMountain and Ms. Dueck). Action was tabled for further review and discussion at the May 2021 Council meeting.
- F. PROPOSED POLICY- COMMUNITY COLLEGE COMPLAINT LANGUAGE:** Council reviewed and approved proposed language making the Arizona Community College Coordinating Council (AC4) the appellate body for AZ SARA community college complaints prior to AZ SARA review. Ms. Dueck will work with AC4 leadership on implementation.
- G. AZ SARA 2021 FORUM DISCUSSION:** In light of the continued pandemic, the Council reviewed a proposal from Ms. Dueck outlining several options for the 2021 Forum. The Council ultimately approved postponement until the Forum can be held in-person. It is anticipated this will likely be Fall 2021 or Spring 2022.
- H. COUNCIL MEETING TIME ALLOTMENT:** Council reviewed new time allotment proposals for the three annual Council meetings. Council approved setting the annual meetings for an afternoon block scheduled from 12:30 PM to 5:00 PM for virtual format meetings. Council will review time allotment when meetings resume in-person scheduling.

I. NEXT COUNCIL MEETING: MAY 12TH, FROM 12:30 PM TO 5:00 PM

- Bryan University
- Cochise College
- Harrison Middleton University
- International Baptist College and Seminary
- National Paralegal College
- Pima Medical Institute
- Sessions College

VIII. ADJOURNMENT: The meeting of the Arizona SARA Council adjourned at 1:00 P.M.